

## TENANT DETAILS FORM

Please note: A copy of this form must be completed by each intended occupier over 18 years of age, and by any guarantor.

<b>Surname</b> (Mr/Mrs/Ms):	First names:	
Home Tel:	Work Tel:	Date of birth:
Mobile Tel:	Fax No:	E-mail:

<b>Present Address:</b>		
		Postcode:
Owner/tenant/other (specify):	How long there:	Reason to leave:
<b>Landlord/Agent:</b>	Name:	
Address:		
Postcode:	Tel:	Fax:
If less than 3 years at the above address:		
<b>Previous Address:</b>		
		Postcode:
Owner/tenant/other (specify):	How long there:	Reason to leave:
<b>Landlord/Agent:</b>	Name:	
Address:		
Postcode:	Tel:	Fax:

<b>Current Employer:</b>	Name:	
Address:		
Postcode:	Tel:	Fax:
Position held:	Annual Salary:	
Date commenced:	Contact: Name:	Position:
If less than 2 years with current employer please give previous employer's details overleaf.		

<b>Accountant if self-employed:</b> Name:		
Address:		
Postcode:	Tel:	Fax:

<b>Your Bank:</b> Name:		
Branch Address:		
Sort Code: - -	A/c name:	A/c no:

<b>Personal Referee: Someone who can make a decision in your absence</b> Name:		
Address:		
Postcode:	Tel:	Fax:
Occupation:	Relationship:	Time known:

<b>General:</b>	
Do you smoke?	Yes / No
Do you intend to keep any pets? If so please give details:	Yes / No
Will any children be living with you? If so please give ages:	Yes / No
Do you have a criminal record?	Yes / No
Have you ever had any County Court Judgements against yourself?	Yes / No
Have you ever been evicted from or asked to leave a property you were renting for any reason?	Yes / No

<b>Declaration:</b>	
I declare that the information I have provided on this form is true and correct, and hereby authorise you to verify the details given and to seek references as required, including a banker's reference and a credit check. I understand that this does not represent any offer or contract of any nature. I further understand that if you decline to offer me a tenancy no explanation will be given.	
Signed by Applicant:	Date:

Additional information may be included here: